

# OUTSTANDING PRINCIPAL NOMINATION FORM



Behind every successful PTA, there is a school principal who is supportive, helpful, and personally involved in the PTA activities. To recognize the principal who best fits this description, Georgia PTA will honor one (1) **Outstanding Principal of the Year**, in the categories of elementary, middle and high school. If your principal is a member of PTA, promotes the Purposes and Mission of PTA and encourages the use of the National Standards for Family-School Partnerships, please complete this form and submit to *Georgia PTA 114 Baker St., NE Atlanta GA 30308-3366 on or before the second Friday in March*. A panel of judges will select the winners.

Check one:     Elementary                       Middle School                       High School

Name of Principal \_\_\_\_\_

School Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

School Website \_\_\_\_\_ PTA District \_\_\_\_\_

Name of PTA/PTSA making the nomination \_\_\_\_\_

Name of President \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

1. Does the Principal encourage the PTA to receive training, attend council, district and state events?

Yes     No                      If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Does the Principal participate in PTA/PTSA activities on a regular basis, in addition to attendance at regular meetings?

Yes     No                      If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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3. Does the Principal participate in PTA/PTSA activities in the following ways?
- |   |                              |                             |
|---|------------------------------|-----------------------------|
| a. Attends local unit meetings                            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. Attends Executive PTA/PTSA meetings on a regular basis | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. Attends Council Meetings (if applicable)               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| d. Ever Attended State PTA Convention                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| e. Ever Attended National PTA Convention                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| f. Holds a current PTA/PTSA membership                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
4. Number of years nominee has served as Principal of your school? \_\_\_\_\_ Anywhere? \_\_\_\_\_
5. Principal's past and present service in a PTA/PTSA leadership position (please list):
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
6. Using up to three (3) single-sided pages, state how your principal encourages parents to be involved in the National Standards for Family-School Partnerships:
- Welcoming all families to the school
  - Supporting student success
  - Communicating effectively
  - Speaking up for every child
  - Sharing power
  - Collaborating with community
7. Attach up to two (2) single-sided, additional pages of documentation to support your nomination.
8. Attach a photograph and biography of the principal's educational career, awards and recognitions.
9. Include number 7 and number 8 on a CD or disk, if possible.

### Report guidelines:

Use 8.5" by 11" paper, one side only, double-spaced, with 1" margins, 12 pt. Times New Roman.

TOTAL MATERIAL SHOULD NOT EXCEED SIX (6) SINGLE-SIDED PAGES IN ADDITION TO THE NOMINATION FORM. ANY REPORT NOT FOLLOWING THESE GUIDELINES WILL BE DISQUALIFIED FROM JUDGING.

If your nominee is a winner, the PTA/PTSA President will be notified. This award will be given at the Georgia PTA Convention and Leadership Training. The local unit submitting the winning nomination will be responsible for expenses incurred for traveling to the convention and lodging.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Local Unit President)