

REPORTS TRANSMITTAL MASTER COVER FORM



Directions:

- Each local unit president must complete ONE Reports Transmittal Master Cover Form and submit it with ALL of the reports the local unit is submitting. Submit TWO copies of each report to Georgia PTA for judging.
- Verify that the information on this transmittal form is correct and consistent with other report cover sheets being submitted (correct LU ID#, district, council, number of reports, etc.).
- Entries must be postmarked or delivered to the state office on or before the **second Friday in March**: Georgia PTA, 114 Baker Street NE, Atlanta, GA 30308.
- For more information, contact the state office at 404-659-0214 or info@georgiapta.org.

Date _____ Local Unit ID# _____ District _____

Local Unit Name _____

Council Name: _____

Check one: Elementary 750 and below Middle/Junior High School
 Elementary 751 and above High School

President's Name _____

Cell Phone _____ Home Phone _____

Email _____

Co-President's Name (if applicable) _____

Cell Phone _____ Home Phone _____

Email _____

Principal's Name _____

Total number of reports submitted: _____

Please check which reports are being submitted:

- Outstanding Local Unit PTA The Model PTA Visionary Award
 Outstanding Principal Outstanding School Nurse Outstanding Educator
 Georgia PTA Hearst Family-School Partnership Award Best Ideas

FOR STATE OFFICE USE ONLY

Received date _____ Received by _____

Catalogued by _____ Date _____

Total number of reports received _____